

The Cabinet Forward Plan

Period of Plan: October 2009 to January 2010

Ref	Report Title	Advance information	Ward(s)	Report to Full Council	Cabinet Member(s) Responsible	Officer Contact	Consultation	Background Documents	NEW ITEM
<p>ASCH&H = Adult Social Care, Health & Housing; DCEO = Deputy Chief Executive's Office; E&CS = Education & Children's Services; E&CP = Env't & Consumer Protection; F&R = Finance & Resources; P&CS = Planning & Community Services</p> <p>CABINET - 15 OCTOBER 2009</p>									
359	Approvals sought for progression of New Build Development Programme	The report seeks approval from the Cabinet to take the necessary actions to proceed with the delivery of the Councils New Build Housing Programme. This includes the Housing Revenue Account "Pipeline Project" which is a series of small garage sites earmarked for new affordable housing via the Homes and Communities Agency (HCA) "Challenge Fund" route. This requires appointing suitably skilled consultants and signing a grant agreement with the HCA which sets out the funding conditions.	Barnhill, Botwell, Brunel, Hillingdon East, Pinkwell, Townfield, West Drayton, Yeading, Yiewsley		Cllr Philip Corthorne	ASCH&H Marcia Gillings	Legal Services, Finance, Procurement and Major Projects departments. Consultation with local residents on the sites.	HCA Grant Conditions, HCA Capital Funding Guide, Report to Affordable Housing Committee of 16.06.09, Memorandum of Understanding between Housing Supply Team and Major Projects Team	NEW
350	Provision for Housing Association Leasing Schemes	Cabinet approval is sought to appoint Registered Social Landlords to run Housing Association Leasing Schemes for the Council. This will provide Housing for both statutory and non-statutory homeless households. These schemes will not require council expenditure to ensure that we receive nomination rights to good quality, managed accommodation. These schemes will be in addition to alternatives to existing Private Sector Leasing Contracts, Finders Fee and Find Your Own schemes.	All		Cllr Philip Corthorne	ASCH&H Lynn Lovelock / Marcia Gillings			NEW

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356	West London Procurement of Residential and Domiciliary Care	Hillingdon Council proposes to enter into partnership with up to six other local authorities in west London to jointly procure domiciliary and residential care. Services will be procured by means of a framework agreement that provide assurances of quality and cost. Hillingdon Council will lead on the procurement of residential care project. These projects will be supported by the West London Alliance's Joint Procurement Unit.	All		Cllr Philip Corthorne	ASCH&H Paul Feven	West London authorities - potentially including Ealing, Hammersmith and Fulham, Hounslow, Harrow and Brent		
CABINET MEMBER DECISIONS - OCTOBER 2009									
364	Community Equipment Service	This report will recommend the award of the contract for the Community Equipment Service in Hillingdon. Cabinet has given delegated authority to the Cabinet Member to make this award following the development of a framework agreement led by the Royal Borough of Kensington and Chelsea.	All		Cllr Philip Corthorne	ASCH&H Gary Collier x0570			NEW
CABINET - 19 NOVEMBER 2009									
349	Redevelopment of Honeycroft Day Centre site for people with Learning Disabilities	The disposal of the site of Honeycroft Day Centre to a Registered Social Landlord for re-development with i) supported housing for people with learning disabilities and ii) a separate facility for people with challenging needs managed by the Positive Behaviour Support Team within ASCHH.	Uxbridge North		Cllr Philip Corthorne and Cllr Jonathan Bianco	P&CS & ASCH&H Martin White and Sharon Townsend		Strategy for Housing, Accommodation, Care and Support Services for people with learning	

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337	Contract Award for the provision of Respite at Home Services	This report will recommend that, following OJEU tender, the award of the contract to the successful tenderer(s) for the Respite at Home service in Hillingdon. This service assists carers by providing care workers who support the cared for person, either through access to community based leisure services, or by providing care in their own home, allowing the carer to take a short break from their caring responsibilities.	Various		Cllr Philip Corthorne & Cllr Scott Seaman-Digby	ASCH&H Sue Tarling	Carers and the Carers Strategy Group		
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CABINET MEMBER DECISIONS - NOVEMBER 2009

366	Private Sector Renewal Strategy 2009 to 2012	Hillingdon is required to have a Private Sector Renewal Strategy and to review and update it when major changes are proposed. This report updates our current strategy in respect of private sector housing enforcement, houses in multiple-occupation, empty property, grants and energy efficiency.	All		Cllr Philip Corthorne	ASCH&H David McCulloch	Age Concern, DASH, Hillingdon Carers, Private Landlords Forum, Paradigm Housing, Departments within Hillingdon	Hillingdon Private Sector Renewal Strategy 2005-2009, Hillingdon Housing Strategy 2007-2010	NEW
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CABINET - 17 DECEMBER 2009

SI	Reports from Policy Overview Committees	Major Policy Review recommendations for consideration by the Cabinet as and when completed	TBC		as appropriate	DCEO Democratic Services			
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CABINET MEMBER DECISIONS - DECEMBER 2009

SI	Standard Items taken each month by the Cabinet Member	Cabinet Members make a number of decisions each month on standard items - details of these standard items are listed at the end of the Forward Plan.	Various		All	DCEO Democratic Services	Various	Various	
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COUNCIL 14 JANUARY 2010

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CABINET - 21 JANUARY 2010

365	Building Schools for the 21st Century (BS21) - Consideration of response back following Statutory Consultation and the issuing of Statutory Notices for school reorganisation	To receive the response of the statutory notice consultation for school reorganisation as part of the estate changes proposed by the Strategy for Change of Building Schools for the 21st Century.	Various		Cllr David Simmonds	E&CS Sue Sanders	Stakeholder consultation would have been completed with parents/carers, schools, DCSF, PFS, OSC, Learning and Skills Council and the Diocese and internal departments of the Council and would inform the preparation of Statutory Notices	Partnership for Schools and DCSF Guidance, previous Cabinet Reports and January/February 2009 and June/July 2009 consultations	NEW
SI	Monthly Council Budget - monitoring report	The Cabinet receives a monthly report setting out in detail the council's revenue and capital position.	All		Cllr Jonathan Bianco	F&R Paul Whaymand 01895 556074			
SI	Reports from Policy Overview Committees	Major Policy Review recommendations for consideration by the Cabinet as and when completed	TBC		as appropriate	DCEO Democratic Services			
SI	Response to key consultations that may impact upon the Borough	A standard item to capture any emerging consultations from Government, the GLA or other public bodies and institutions that will impact upon the Borough. Where the deadline to respond cannot be met by the date of the Cabinet meeting, the Constitution allows the Cabinet Member to sign-off the response.	TBC		as appropriate	DCEO Democratic Services			

CABINET MEMBER DECISIONS - JANUARY 2010

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SI	Standard Items taken each month by the Cabinet Member	Cabinet Members make a number of decisions each month on standard items - details of these standard items are listed at the end of the Forward Plan.	Various		All	DCEO Democratic Services	Various	Various	
CABINET MEMBER - LIST OF STANDARD ITEMS CONSIDERED EACH MONTH									
SI	Constitutions of School Governing Bodies and appointment of LA Governors	To approve appointments and reappointments of local authority governors and to approve any changes to school governing body constitutions			Cllr David Simmonds	DCEO Democratic Services		Requests from School Governing Bodies	
SI	Appointment of Consultants	To consider the appointment of consultants where the cost is between £5,000 and £50,000			as appropriate	various			
SI	Release of Capital Funds	A new general monthly report (as well as occasional individual reports) to determine the release of capital for any schemes already agreed in the capital budget and approved by Cabinet or Cabinet Members			Cllr Ray Puddifoot and Cllr Jonathan Bianco	F&R Peter Malewicz			
SI	Petitions about matters under the control of the Cabinet	Cabinet Members will consider a number of petitions received by local residents and organisations and decide on future action. These will be arranged as Petition Hearings.			as appropriate	DCEO Democratic Services		Petitions to the Council	
SI	Local Safety Schemes and Parking Revenue Account funded schemes	To consider petitions received and decide on future action			Cllr Keith Burrows	E&CP Jack Webster 01895 250638	Traffic Liaison Group	LAAU Accident Statistics	
SI	Pedestrian Crossings	To approve schemes to provide crossing facilities			Cllr Keith Burrows	E&CP Jack Webster 01895 250638			
SI	To approve write offs	To consider write offs of Council income that are in excess of £5000			as appropriate	various			

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SI	To consider parking management schemes & Traffic Regulation Orders	To consider and decide on the form of parking management schemes including stop and shop schemes at shopping centres. To also consider objections to traffic regulation orders and to decide whether to approve the orders in the light of objections			Cllr Keith Burrows	E&CP Jack Webster 01895 250638			
SI	Road Safety Programme, Traffic Congestion Mitigation Programme and School Travel Plan Programme	To approve any schemes in the programmes			Cllr Keith Burrows	E&CP David Knowles 01895 277578	Traffic Liaison Group, Motorists' Forum, Ward Councillors		
SI	London Cycle Network Schemes and Cycling Initiative Schemes	To approve any schemes that are part of the London Cycle Network or are cycling initiative schemes			Cllr Keith Burrows				
SI	Acceptance of Tenders	To accept tenders for contracts of between £100k and £250k in their Portfolio Area where funding is previously included in Council budgets.			as appropriate	various			
SI	Extension of Leasehold Interests of flats under the 1993 Act	To consider an extension of the leasehold interests for several flats where the Council as freeholder has received an application under the Leasehold Reform Housing and Urban Development Act 1993. The report will recommend grant of the extensions in each case where the Notice is valid and in accordance with legislation.			Cllr Jonathan Bianco and Cllr Philip Corthorne	F&R Mike Paterson 01895 250925			
SI	Chrysalis Programme of Environmental Improvements	The Cabinet Member(s) will be asked to consider the recommendations of the Environmental Improvements Panel.	Various		Cllr Douglas Mills & Cllr Sandra Jenkins	DCEO Maggie Allen 01895 277040			
SI	External funding bids	To authorise the making of bids for external funding where there is no requirement for a financial commitment from the Council.			as appropriate	various			

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SI	Ward Budget Initiative	To approve the spending of Ward Budgets following applications from Ward Councillors - this will be done on a monthly cycle.	All		Cllr Douglas Mills / Leader of the Council	DCEO Maggie Allen 01895 277040			
SI	Supporting People Update Report on a Quarterly Basis	Regular report to the Cabinet Member on what the Council is doing in respect of the "Supporting People" agenda. The SP programme seeks to provide the delivery of a quality of life and promotion of independence for vulnerable people.			Cllr Philip Corthorne	ASCH&H Barry Newitt 01895 277323			
SI	Response to key consultations that may impact upon the Borough	A standard item to capture any emerging consultations from Government, the GLA or other public bodies and institutions that will impact upon the Borough. Where the deadline to respond cannot be met by the date of the Cabinet meeting, the Constitution allows the Cabinet Member to sign-off the response.	TBC		as appropriate	DCEO Democratic Services			NEW